

# Crater Criminal Justice Training Academy

Jon J. Cliborne  
Executive Director

Crater Academy is proud to be able to present the 2023 Training Catalog. It may be helpful to see some facts about the calendar, "at a glance."

Highlighted here are just some of the many training opportunities for 2023. You are encouraged to view the entire catalog online (<http://www.ccjta.org>) and, as always, please contact us with any questions that you may have. Some Administrative issues:

In 2016, we introduced the course pre-requisites document which contains requirements to be registered for individual courses. It was very helpful during the previous years, and we will continue to use them in 2023. Please continue to utilize this document to help ensure that each officer is registered for the appropriate class and meets all of the pre-requisites for each class that they are registered for, as we have recently updated them. It is a requirement of DCJS that we make sure that individuals register for classes for which they are qualified for and have the appropriate job function for.

Also, low and no enrollment classes continue to be an issue. As we attempt to bring more and more training opportunities, we encourage you to visit the training page on the Academy website for these low/no enrollment classes and support them as you are able, to prevent some unique opportunities from being cancelled.

## **VSU & CCJTA Partnerships**

There are a few different partnerships that we wanted to let you know about, between Virginia State University (VSU) and CCJTA.

Partnership for Petersburg-Governor Youngkin's, 'Partnership for Petersburg' is a program where six Cabinet Secretaries have over forty programs aimed at assisting Petersburg. CCJTA is part of the 'Keep our Community Safe' program, headed up by the Secretary of Public Safety & Homeland Security. CCJTA's role will be to coordinate training for Petersburg (and other localities) to be delivered at VSU.

VSU Criminal Justice Department-'Capstone Project' This is a project where students at VSU will be able to apply to CCJTA and complete a BJA or BLE Academy as a CPREP student and then graduate with a degree and certificate of completion from the Academy.

V.L.E.A.D. Institute: This program is a collaboration between Virginia State University (VSU) and Crater Criminal Justice Training Academy (CCJTA.) This program will be a 'cohort' of six to ten learners moving through a series of six classes over a course of six months. These college level classes will bring affordable, relevant Executive level training to our Agencies.

Also we are working to welcome VSU Criminal Justice students to our entry level BLE and BJA classes, which require role players for scenarios.



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## Catalog “highlights”:

In 2023, for the law enforcement side, we will be shifting to a new training plan. Several years ago, we introduced the ‘levels’ concept to both the regular In-Service track and the Supervisor In-Service track. Due to enrollment issues throughout the last few years in both the supervisor and the patrol officer levels, we will be discontinuing all but Supervisor Level 3 classes, while we implement our topic-focused approach. This approach was based off of the 2022 Training Needs Analysis (TNA) and endorsed by the CCJTA Training Committee. We will still be offering supervisor-related material, at times, but the bulk of our in-service won’t be categorized as such.

As DCJS is in the process of updating the required topic areas required for bi-annual recertification, we are starting to implement that this year.

DCJS has proposed the following in-service topics:

- Cultural Diversity (CU) 2 hours
- Legal Update/Issues (L) 4 hours
- Use of Force/De-escalation (UFD) 8 hours
- Mental Health/Substance Abuse/Disability (MH) 2 hours
- CIT Refresher (CIT) 4 hours

**TOTAL 20 hours**

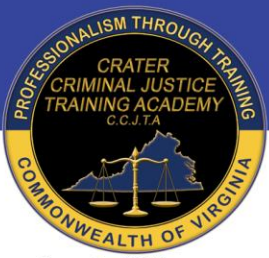
Because of this, we are introducing something we will be calling **Law Enforcement Core Topics**. It will cover all of the above, and adding 4 hours of Duty to Intervene training, to make a 3-day class. We will hold this 3 times in 2023.

This block will also be in our 40-hour end-of-the-year in-service in November-December.

The remaining in-service classes will become topic-focused classes that we will be calling **Law Enforcement Seminars**. Instead of having general in-service classes with various topics, our plan is to utilize information gleaned from the 2022 Training Needs Analysis to present the most-requested topics, so you can send your staff to what they are interested in or need more training in.

In addition to the **Law Enforcement Core Topics**, we will be hosting several ‘stand-alone’ or **Law Enforcement Seminars**, for 2023, including:

**“De-Escalation: Strategies for Best Possible Outcomes”:** This course balances the need to effectively engage with people in crisis with the need for officers to keep themselves and others safe. This highly interactive, small group discussion-based training is focused on defining de-escalation (what it is and what it is not), identifying people in crisis, through the innovative “threats, emotions, behaviors (TEB Model)” and enhancing decision-making when dealing with people in crisis. Through case study, video review, and “fishbowl” exercises, participants will leave the training with valuable skills to increase the probability of desirable outcomes during interactions with people in crisis.



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**FBI-LEEDA Leadership Trilogy:** We are pleased to announce that we will be hosting all 3 parts of the FBI-LEEDA Trilogy in 2023. The dates for each part are listed below and more information can be found on our the 'CCJTA featured training' page.

Executive Leadership Institute (ELI) will be held 3/13–3/17/2023

Command Leadership Institute (CLI) will be held 7/31–8/4/2023

Supervisor Leadership Institute (SLI) will be held 10/2–10/6/2023

**High Risk Events: Providing Safety and Security** – As agencies prepare for 2024 and recall their responsibilities in previous election cycles, CCJTA is bringing training that deals with securing venues and or those who may be temporarily assigned to interact with a protecting individuals and dignitaries as they may visit your agencies and localities.

**“Fair & Impartial Policing”:** This course will focus on the following topics:

- Understand that even well-intentioned people have biases
- Understand how implicit biases impact on what we *perceive/see* and can (unless prevented) impact on what we *do*
- Understand that fair & impartial policing leads to *effective policing* and,
- Use tools that help him/her (1) recognize his/her conscious and implicit biases, and (2) implement “controlled” (unbiased) behavioral responses.

**New Supervisor Development Class** – This course will be tailored to newly promoted supervisors or those who are soon-to-be promoted as supervisors, focusing on leadership, communication, and evaluations.

**Investigator Class** – This class will provide new investigators with the skills they will need to effectively fulfill their roles. Topics will include report-writing, search warrants, evidence collection, and interview skills.

**Mental Health First Aid (MHFA):** This is a course that teaches you how to identify, understand and respond to signs of mental illnesses and substance use disorders. The training gives you the skills you need to reach out and provide initial help and support to someone who may be developing a mental health or substance use problem or experiencing a crisis.

**VirTra training:** This interactive, virtual training simulator helps prepare law enforcement officers for real-life incidents so they can return home safely after each shift. Each real-world use of force training simulator has surreal scenarios that provide an in-depth look into human performance. Research on how to best use law enforcement simulation technology is taken into account within what VirTra does. Training scenarios are filmed in superior quality and contain the full fidelity of real actors—thus eliminating ‘video game’ training. VirTra’s extensive branching options further increase the realism by allowing scenarios to unfold based on the instructor’s, trainee’s, or team’s decisions.



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## **Virginia DMV Highway Safety Office Fundamentals of Crash Investigation & Reconstruction Course:**

This two-week course imparts the knowledge and skills required for detailed crash investigation by combining classroom lectures with practical field exercises. It will be held April 10 – 21, and topics will include:

- Coefficient of friction
- Computing speeds from yaw marks and skid marks
- Vehicle and occupant kinematics
- Indicators of safety belt use
- Identifying and documenting evidence
- Traffic law
- Measuring the scene
- Scale diagramming
- Time and distance

**Peer Support Professional (PSP):** training sponsored by the Virginia Peer Support Association (VAPSA) and Dr. Greenberg. Trainings will include “*Peer Support Professional Level I*”; *Peer Support Professional Level II*” and “*Peer Support Professional Train-The-Trainer*” class.

**Training for ECC (911) staff:** In the past, CCJTA held several one (1) day stand-alone in-service classes strictly for our agencies’ emergency communications personnel. CCJTA will be once again offering in-service training to our 911 communications personnel in 2022. These courses may be combined with law enforcement personnel in some instances, such as: “De-Escalation class” and/or response to the Active Shooter threat.

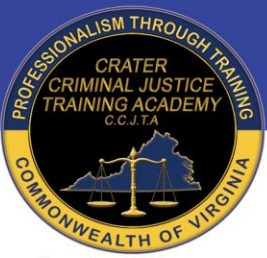
## **FBI Seminars**

In 2022, we had two FBI seminars: Human Trafficking Indicators & Mitigation and Civil Rights and Color of Law Investigations. Once again, in 2023, we hope to be partnering with the Richmond area FBI office to bring some training courses to CCJTA. These courses are yet to be determined.

## **Jailor In-Services**

In 2023, CCJTA will be holding Jailor/Corrections general in-service classes most months. We will hold 3-day classes once per quarter and the remainder will be 2-days, so that our agencies who want their staff to get their mandatory hours done in one shot can do so, but our other agencies may send staff throughout the year, to allow proper staffing in their facilities. Wednesdays of these classes will always be the DCJS-mandated hours of cultural diversity and legal, while the other days of the week will be career development.

**Crisis Intervention Team (CIT):** Once we have decided on the number of CIT classes to be offered in 2023, the dates will go here. We do have a CIT TTT class scheduled February 1-3.



# Crater Criminal Justice Training Academy

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Once again in 2023, we will have the “**Tactical Training Section**”.

These comprehensive tactical training programs are meant to meet the needs of our agencies by being cost effective and logistically feasible, as they are offered here and reducing travel costs.

**High Risk Events: Providing Safety and Security** We’ll need a blurb to go here March 20-22, other dates TBA

**High Risk Manhunt:** January 9 – 13, other dates TBA

**SWAT Commander:** January 23 – 27

**SWAT Breacher:** April 3 – 5

**SWAT Operator I:** September 25 – October 6

**SWAT Operator II:** October 30 – November 4

**Sniper I School:** November 12 – 17

**NTOA (National Tactical Officers Association) Less Lethal Instructor class:** August 7 – 11

CCJTA will be hosting SLR15 for a few classes in September. **Bolt Action Sniper Rifle Armorer School** will be held September 10th. **Rifle Armorer School** will be held September 11th – 12th, and **Rifle Instructor School** will be held September 13th – 15th.

# 2023 SPECIAL SKILLS DATES

## **Defensive Tactics**

106 <sup>th</sup> BJA	February 21 <sup>st</sup> – March 9 <sup>th</sup> , 2023
100 <sup>th</sup> BLE	March 20 <sup>th</sup> – April 7 <sup>th</sup> , 2023
Defensive Tactics Instructor School	April 24 <sup>th</sup> – May 3 <sup>rd</sup> , 2023
Defensive tactics instructor workshop/recert	May 2 <sup>nd</sup> – May 3 <sup>rd</sup> , 2023
107 <sup>th</sup> BJA	May 15 <sup>th</sup> – May 31 <sup>st</sup> , 2023
108 <sup>th</sup> BJA	August 7 <sup>th</sup> – August 23 <sup>rd</sup> , 2023
101 <sup>st</sup> BLE	October 10 <sup>th</sup> – October 27 <sup>th</sup> , 2023
109 <sup>th</sup> BJA	October 30 <sup>th</sup> – November 15 <sup>th</sup> , 2023

## **Firearms**

106 <sup>th</sup> BJA	January 23 <sup>rd</sup> - February 1 <sup>st</sup> , 2023
100 <sup>th</sup> BLE	February 13 <sup>th</sup> – February 24 <sup>th</sup> , 2023
107 <sup>th</sup> BJA	April 17 <sup>th</sup> – April 26 <sup>th</sup> , 2023
Firearms instructor development school	May 8 <sup>th</sup> – May 17 <sup>th</sup> , 2023
Firearms instructor workshop/recert	May 16 <sup>th</sup> – May 17 <sup>th</sup> , 2023
108 <sup>th</sup> BJA	July 10 <sup>th</sup> – July 19 <sup>th</sup> , 2023
101 <sup>st</sup> BLE	August 21 <sup>st</sup> – September 1 <sup>st</sup> , 2023
109 <sup>th</sup> BJA	October 2 <sup>nd</sup> – October 13 <sup>th</sup> , 2023

## **Driver Training**

100 <sup>th</sup> BLE	April 24 <sup>th</sup> – May 5 <sup>th</sup> , 2023
Driver instructor development school	Not being conducted in 2023
Driver instructor workshop/recert	TBD
101 <sup>st</sup> BLE	September 18 <sup>th</sup> – 29 <sup>th</sup> , 2023



Crater Criminal Justice Training Academy  
6130 County Drive  
Disputanta, Virginia 23842

Jon J. Cliborne  
Executive Director

(804) 722-9742  
Fax (804) 722-9574

**TO:** South Central Virginia C.I.T. Community

**FROM:** Emily Kasky  
In-Service & C.I.T Training Coordinator, Crater Academy

**DATE:** December 8, 2022

**RE:** CIT Training Schedule 2023

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We will be holding several 40-hour CIT classes as well as CIT TTT classes in 2023. We are also working on a CIT refresher course to offer.

All events will take place at the Crater Academy, *unless noted otherwise*.

Our training schedule is as follows:

**40-Hour CIT Basic trainings:**

March 6-10, 2023  
September 18-22, 2023

**3-day CIT Train-The-Trainer at Crater Criminal Justice Training Academy:**

February 1-3, 2023

**CIT Team Training Refresher at Crater Criminal Justice Training Academy:**

TBD



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6130 County Drive  
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**TO:** Tactical Training Community  
**FROM:** Charlie Winslow  
Tactical Training Coordinator  
**DATE:** December 6, 2022  
**RE:** CCJTA Tactical Training Dates 2023

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To facilitate planning for the coming year, I wanted to take this opportunity to give everyone the dates for our various "Tactical Training" courses occurring in 2023. These comprehensive tactical training programs are meant to meet the needs of our agencies by being cost effective and logistically feasible, as they are offered here and reducing travel costs.

**High Risk Manhunt:** January 9 – 13, other dates TBA

**SWAT Commander:** January 23 – 27

**High Risk Events: Providing Safety and Security:** March 20 - 22

**SWAT Breacher:** April 3 – 5

**SWAT Operator I:** September 25 – October 6

**SWAT Operator II:** October 30 – November 4

**Sniper I School:** November 12 – 17

**IMPORTANT NOTE:** CCJTA Tactical classes will be tuition free for CCJTA Member Agencies in 2023

**NTOA (National Tactical Officers Association) Less Lethal Instructor class:** August 7 – 11

If you should have any questions about this training, please contact Charlie Winslow at [cwinslow@ccjta.org](mailto:cwinslow@ccjta.org); phone: 757-636-1733 or Emily Kasky, CCJTA In-Service Training Coordinator, at [ekasky@ccjta.org](mailto:ekasky@ccjta.org); phone: 804-722-9742, ext. 134.



# 2023 CCJTA Meeting and Event Calendar

rev 12/20/2022

9<sup>th</sup> – 100<sup>th</sup> BLE Begins  
9<sup>th</sup> – 106<sup>th</sup> BJA Begins

16<sup>th</sup> – MLK Jr Day  
CLOSED

JANUARY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JULY						
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30	31					

4<sup>th</sup> – Independence Day  
CLOSED

10<sup>th</sup> – 101<sup>st</sup> BLE Begins

16<sup>th</sup> – Training Committee  
11:00AM

22<sup>nd</sup> – Washington's Birthday  
CLOSED

FEBRUARY						
S	M	T	W	Th	F	S
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26	27	28				

AUGUST						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

8<sup>th</sup> – Future Directions  
Committee 11AM

9<sup>th</sup> – CCJTA Foundation  
Board of Directors- 8:00  
AM

15<sup>th</sup> – CCJTA Executive  
Comm. 9AM & CCJTA  
Board Meeting 10:30AM

28<sup>th</sup> – 106<sup>th</sup> BJA Graduation

MARCH						
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25	26	27	28	29	30	31

SEPTEMBER						
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24	25	26	27	28	29	30

4<sup>th</sup> – Labor Day CLOSED

12<sup>th</sup> – 108<sup>th</sup> BJA Graduation

18<sup>th</sup> – 109<sup>th</sup> BJA Begins

27<sup>th</sup> – CCJTA Executive  
Comm. 9AM & CCJTA  
Board Meeting 10:30AM  
**\*POPULATION SURVEYS DUE**

3<sup>rd</sup> – 107<sup>th</sup> BJA Begins

18<sup>th</sup> – Future Directions  
Committee 11:00AM

APRIL						
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30						

OCTOBER						
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22	23	24	25	26	27	28
29	30	31				

9<sup>th</sup> – Columbus Day /  
Yorktown Victory Day  
CLOSED

17<sup>th</sup> – Training Committee  
11:00AM

19<sup>th</sup> – Finance Committee  
11:00AM

18<sup>th</sup> – Finance Committee  
11:00AM

29<sup>th</sup> – Memorial Day  
CLOSED

MAY						
S	M	T	W	Th	F	S
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21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER						
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19	20	21	22	23	24	25
26	27	28	29	30		

16<sup>th</sup> – Finance Committee  
11:00AM

20<sup>th</sup> – Election Day (obs.)  
CLOSED

21<sup>st</sup> – Veterans Day (obs.)  
CLOSED

22<sup>nd</sup> – 8 hrs. Holiday Time  
23<sup>rd</sup> – Thanksgiving Day  
CLOSED

24<sup>th</sup> – Day After Thanksgiving  
CLOSED

7<sup>th</sup> – CCJTA Executive  
Comm. 9AM & CCJTA  
Board Meeting 10:30AM

19<sup>th</sup> – Juneteenth  
CLOSED

20<sup>th</sup> – 107<sup>th</sup> BJA Graduation

15<sup>th</sup> – 100<sup>th</sup> BLE Graduation

26<sup>th</sup> – 108<sup>th</sup> BJA Begins

JUNE						
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25	26	27	28	29	30	

DECEMBER						
S	M	T	W	Th	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

6<sup>th</sup> – CCJTA Exec Comm. 9AM  
& Board Mtg. 10:30

7<sup>th</sup> – Foundation Board of  
Directors 8:00 AM

12<sup>th</sup> – 109<sup>th</sup> BJA Graduation  
TIME TBD

21<sup>st</sup> – 101<sup>st</sup> BLE Graduation  
TIME TBD

22<sup>nd</sup> – 8hrs Additional Time  
CLOSED

25<sup>th</sup> – Christmas Day  
CLOSED

**VERSION 12202022c**