

CCJTA's Training Requirements Per Discipline	Legal (L.)	Cultural Diversity (CU.)	Career Development (CD.)	Total In-Service Hours Required Per Discipline	<p>Regarding course crediting and designated 'appropriate' blocks below: Keep in mind that DCJS guidelines and Academy policy prohibit an individual registering for a course for which they do not have the appropriate 'DCJS function' for.</p> <p>CCJTA 103_Academy Pre-Requisites</p> <p>For example, a Jail Officer taking a Law Enforcement Report Writing class or a Law Enforcement Officer taking a 'Inmates rights' course would not be allowed. Please ensure you are registering for the correct class(es) to get the proper in-service credit. As always, contact us with any questions.</p>					
Law Enforcement Officer	4	2	34	40						
Jail Officer	4	2	18	24						
Court Security/Civil Process Officer (CS/CP)	4	2	10	16						
Dispatcher	<i>Note: Currently, there are no required in-service training mandates</i>									
Animal Control Officer	<i>Note: Every 3 years additional training which is approved by the Virginia State Veterinarians Office of 15 hours which shall be training in animal control and protection. No more than 7 hours of which may be provided online or a multimedia type of training.</i>									
Course Title / Section	Seat Time (Estimated)	Legal Credit Hours	Career Development Credit Hours	Cultural Diversity Credit Hours	LE APPROPRIATE	JAIL APPROPRIATE	CS/CP APPROPRIATE	DISPATCH APPROPRIATE	SUPERVISOR APPROPRIATE	ACO APPROPRIATE
LAW ENFORCEMENT										
AI Report Writing For Law Enforcement	1 hour	0	2	0	X	X	X	X	X	X
Applied Ethics / Becoming an Exemplary Peace Officer	1.5 hour	0	3	0	X	X	X	X	X	X
Baiting the Police: Response to Constitutionally Protected Activity	1 hour	2	0	0	X					
Body Cameras / On-Officer Camera Systems	1 hour	2	0	0	X	X	X		X	X
Surviving a Police Career in Modern Times	5 hours	4	4	2	X	X	X		X	X
Critical Stress During Critical Times	2 hours	0	4	0	X	X	X	X		
Cybercrime Insight for Law Enforcement	1 hour	0	2	0	X	X	X	X	X	X
De-Escalation of Interpersonal Conflict	1 hour	0	2	0	X	X	X		X	
Duty to Intervene (VA 2024)	1 hour	2	0	0	X	X	X		X	X
Human Relations for Law Enforcement	1 hour	0	0	2	X	X	X		X	X
Officer Street Survival	2 hour	0	4	0	X	X	X		X	X
SAR - Suspicious Activity Report Training	2 hour	0	4	0	X	X	X	X	X	X
The Complex Duties of a Sergeant	3 hours	4	2	0	X	X	X		X	X
Understanding and Managing Gangs for Law Enforcement	1.5 hours	0	3	0	X	X	X		X	X
Use of Force (VA)	2 hour	1	3	0	X	X	X		X	X
MISCELLANEOUS / MULTIPLE CLASSIFICATIONS										
Evidence Storage and Custodian Training	1 hour	0	2	0	X	X	X		X	X
Interpersonal Management Program & Communications Training (IMPACT) - A	****Please note- this class has been broken up to				X	X	X	X	X	X
Interpersonal Management Program & Communications Training (IMPACT) - B	make it easier in the online format, but no partial				X	X	X	X	X	X
Interpersonal Management Program & Communications Training (IMPACT) - C	credit will be given. Once all 5 parts have been				X	X	X	X	X	X
Interpersonal Management Program & Communications Training (IMPACT) - D	completed, the below credit hours will be given.****				X	X	X	X	X	X
Interpersonal Management Program & Communications Training (IMPACT) - E		0	14	2	X	X	X	X	X	X
Virginia Line of Duty Death Act & Overview of Benefits	1 hour	0	2	0	X	X	X	X	X	
Workplace Violence Prevention: Staff/Employees	1 hour	0	2	0	X	X	X	X	X	X
Workplace Violence Prevention: Leadership	1 hour	0	2	0	X	X	X	X	X	X
All Professions - CULTURAL DIVERSITY										
Autism 101	2 hour	0	2	2	X	X	X			
Bias/Implicit-Bias Training	1 hour	0	0	2	X	X	X	X	X	X
Cultural Human Diversity	2 hour	0	2	2	X	X	X	X	X	X
Understanding, Confronting, Eliminating Workplace Harassment	1.5 hours	3	0	0	X	X	X	X	X	X
JAIL OFFICER										
Inmate Manipulation In Correctional Facilities	1 hour	0	2	0		X	X		X	
Jail Suicide Prevention	1 hour	0	2	0		X				
Leadership and Stress: Correctional Officers Training	1 hour	0	2	0		X	X		X	
Prison Rape Elimination Act - PREA	1 hour	0	2	0		X	X		X	
Report Writing Suggestions for Jails/Correctional Officers	1 hour	0	2	0		X	X		X	
Understanding and Managing Gangs in Jails and Correctional Facilities	1.5 hours	0	3	0		X	X		X	

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All Professions - MENTAL AND PHYSICAL HEALTH										
Bloodborne Pathogens	1.5 hours	0	3	0	X	X	X	X	X	X
Introduction to Peer Support with Dr B. Greenberg	1 hour	0	2	0	X	X	X	X	X	
Managing Trauma, Survivor's Guilt and Suicide (Leadership)	1.5 hour	0	3	0	X	X	X	X	X	X
Managing Trauma, Survivor's Guilt and Suicide (Staff)	1.5 hour	0	3	0	X	X	X	X	X	X
Opioid/Fentanyl Epidemic - Impact from U.S. Open Borders	1 hour	0	2	0	X	X	X	X	X	X
Physical Health for Law Enforcement	1 hour	0	2	0	X	X	X	X	X	X
All Professions - LEGAL										
Virginia Legal, Legislative and Appellate Updates 2025-2026	2 hours	4	0	0	X	X	X	X	X	X
Virginia Legal Update (Legislative and Appellate 2024-2025)	2.5 hours	4	1	0	X	X	X	X	X	X
INSTRUCTOR/CERTIFICATION RECERTS										
Crater Field Training Officer Recertification	1.5 hour	1	2	0	X	X		X	X	
Defensive Tactics Instructor Recertification Training	2 hour	2	2	0	X	X	X	X	X	
Driver Instructor Recertification	2 hour	2	2	0	X	X		X	X	
Firearm Instructor Recertification Training	2 hour	1	2	0	X	X	X	X	X	
General Instructor Recertification	1 hour	1	1	0	X	X	X	X	X	X
Speed Measurement Operator Recertification	1 hour	0	2	0	X				X	
Speed Measurement Instructor Recertification	1 hour	0	2	0	X				X	
DISPATCHER(S)										
Dispatcher - Acts of Violence - Active Shooter Incidents	1 hour	0	2	0				X		
Dispatcher: Challenging Calls	1 hour	0	1	1				X		
Dispatcher - Managing Stress and Officer in Trouble Calls	1.5 hours	0	3	0				X		
Dispatcher Professionalism and Customer Service	1 hour	0	2	0				X	X	
Dispatcher Radio Techniques	1 hour	0	1	1				X		